

# Dunchurch Photographic Society

## Data Protection Policy

Dunchurch Photographic Society (DPS) is established with the objects set out in the Rules of the Society, and is a data controller within the UK.

The Society collects and holds personal information about its members. This includes name, address, telephone number, e-mail address, membership duration, awards, results obtained in competitions, records of work shown in internal and external competitions, and such other information as may be necessary for the effective management of the legitimate interests of the Society.

Personal contact details are used only for the administration of the Society, and are distributed only to Committee members, and to others approved by the Committee for specific purposes.

Contact details of prospective members may be held in anticipation of them becoming full members.

The Society by default has permission to use members' and other images as follows:

- All prints and images entered into internal competitions, and other images given, will be stored on the Society's computer hard drive and back-up hard drive, and can be used in the Society's battles, inter-club competitions, external competitions, and on the Society's web sites.
- Images entered into Midland Counties Photographic Federation (MCPF) or Photographic Alliance of Great Britain (PAGB) competitions may be selected and used by the MCPF or the PAGB in further competitions.
- Images from other clubs and societies sent prior to battles will be stored on the Society's computer hard drive for the purpose of the battle.
- If members do not wish their images to be used externally, they must advise the Honorary Secretary of DPS accordingly.

Any member wishing to verify their information held by the Society may apply to the Honorary Secretary.

*August 2018*